



Hybrid Conference

16th International Medical Education Conference 2023 (IMEC 2023)

13th - 15th October 2023

International Medical University, Kuala Lumpur

IMU-RHIME AWARD – GUIDELINE

The IMU-Ron Harden Innovation in Medical Education Award

The IMU-Ron Harden Innovation in Medical Education (IMU-RHIME) Award was established since 2008 International Medical Education Conference to encourage and recognise innovations in health professions education to recognise innovations by academics that might otherwise go unnoticed.

The award honours Professor Ronald Harden, who has played a crucial role in the inception of the International Medical University (IMU). This is a prestigious award because Professor Harden is a globally recognised “guru” in medical education.

You are invited to submit your innovations for the **16th International Medical Education Conference (IMEC 2023) on 13 to 15 October 2023.**

The criteria for submitting innovations to be considered for the IMU-RHIME Award are as follows:

- The scope of the innovation should follow the main the conference theme: **Student & Community Voices for Health Professions Education: Engage, Enable & Empower.** The subthemes for the conference are as below:
 - Curriculum Design
 - Teaching and Learning
 - Partnerships with the community
 - Student Assessment
 - Student Selection
 - Leadership
 - Student Empowerment
 - Faculty Development
- There is NO LIMIT to the number of innovations submitted.
- At least ONE (1) author of each innovation MUST register for the Conference.
- Two abstracts are to be submitted for each innovation.
 - one regular abstract (maximum 300 words)
 - one extended abstract (maximum 500 words)
- The extended abstract should contain:
 - The introduction/ background of why this innovation is necessary
 - Description of the innovation
 - Results of evaluation (if already done)
 - Discussion
 - References

IMU-RHIME Abstract Submission Deadline: **12 May 2023**
IMU-RHIME Abstract Acceptance Notification: 30 June 2023

Presentation Information

- The time allocated for each presentation is 10 minutes, followed by 4 minutes for questions and discussion from the participants/judges.
- The presentation will take place on 15 October 2023.
- Presenters may present onsite (at Kuala Lumpur) or online (via Zoom).
- Presenters are free to create own design as there is no conference slide template.
- The presentation format should be set to 16:9 and in landscape orientation.
- All presentations must declare any conflicts of interest on the 2nd slide of the presentation.
- Text to be included in the slide to state the conflict of interest
 - No conflict of interest: "There are no conflicts of interest to declare". OR
 - Conflict of interest: Please state in your own words what the conflict of interest is. All presenters must disclose any personal or financial relationships that could influence their work.
- It is recommended that text should be no smaller than font 24; standard fonts should be used.
- All presenters should be at the respective presentation venue (for onsite presenters) / Zoom link (for online presenters) at least 15 minutes before the scheduled start time.
- The session will be live-streamed, but not recorded.

For Onsite Presenters (at Kuala Lumpur)

- The audio-visual equipment available in the venue includes a projection screen, data projector, microphone and laptop.
- The presentation file should be provided to IMEC 2023 organiser in advance, either
 - Email the presentation file to IMEC2023@imu.edu.my with the Abstract Number before **29 September 2023 (5:00 pm Malaysia, GMT +8:00)** or
 - Bring the presentation file on a USB device to the Secretariat Room (4th Floor) before **14 October 2023 (5:00 pm Malaysia, GMT +8:00)**.
- Please ensure you have a copy of your presentation slides on a USB as a backup.
- Please note that there are often formatting inconsistencies between Mac and PC versions of Office, so please ensure you have checked the presentation slides before the session.

For Online Presenters

- Online presenters must produce and provide the pre-recorded presentation in MP4 format as a backup in case the connection during the presentations is unsatisfactory.
- The pre-recorded video file should be provided to imec2023@imu.edu.my via WeTransfer (<https://wetransfer.com/>) before **22 September 2023 (5:00 pm Malaysia, GMT +8:00)**.
- All online presenters must be at the Zoom presentation link at least 15 minutes before the scheduled start time.
- Presenters are required to be present live for the presentation and question and answer.
- In case of an unstable connection, the pre-recorded video will be played.
- The pre-recorded video file will be played strictly for up to 10 minutes during the session.

Pre-recorded Video format

- File type : MP4 with 720p HD
- Screen resolution : 16:9
- Video length : Maximum 10 mins
- First scene of the video : Please provide the presenter's name, organization and topic of presentation.
- Last scene of the video : Please provide the presenter's name and contact (e.g. email address)
- Mode of sending : WeTransfer (<https://wetransfer.com/>)